

**SKYLAND METROPOLITAN DISTRICT  
EAST RIVER REGIONAL SANITATION DISTRICT**

350 Country Club Drive, Suite 112A  
Crested Butte, CO 81224

Phone (970) 349-7411 Fax (970) 349-5054

Dear District Member,

**Skyland Metropolitan District (SMD)** and **East River Regional Sanitation District (ERRSD)** were pleased to announce on October 1, 2006, that we would begin offering Direct Payment (Electronic Funds Transfer) as a simple way for you to pay your SMD bills and/or ERRSD bills.

If you are a **Skyland Metropolitan District** member, Direct Payment will allow SMD to electronically transfer your monthly water bill amount directly from your checkings or savings account each month. The transfer will occur every month on the due date of the bill (the last day of the month). If the due date occurs on a weekend or holiday, the transfer will be done on the next business day. If you would like to know that your monthly water bill is always paid on time without any effort on your part, please fill out the authorization form for the **Skyland Metropolitan District!** The form can be found on the website.

If you are an **East River Regional Sanitation District** member, Direct Payment will allow ERRSD to electronically transfer your quarterly sewer bill amount directly from your checkings or savings account each quarter. The transfer will occur every quarter on the due date of the bill (the last day of the first month of the quarter – January 31, April 30, July 31, October 31). If the due date occurs on a weekend or holiday, the transfer will be done on the next business day. If you would like to know that your quarterly sewer bill is always paid on time without any effort on your part, please fill out the authorization form for the **East River Regional Sanitation District!** The form can be found on the website.

Here are a few things to keep in mind:

1. If you are a member of both districts, you must fill out a separate authorization form for Skyland Metropolitan District and East River Regional Sanitation District.
2. If you sign up for Direct Payment, you will still receive a monthly water bill (SMD) and/or a quarterly sewer bill (ERRSD). The bill will solely be for your records. It will show the balance that will be transferred and the date of the transfer (due date).
3. Direct Payment is simple to sign up for and just as simple to end. If you wish to revoke authorization, simply send a written notice to Skyland Metropolitan District and/or East River Regional Sanitation District stating as such.
4. In the event of a non-sufficient funds transaction or returned item, SMD and/or ERRSD will assess a \$15.00 return item fee.
5. SMD and ERRSD reserve the right to remove any customer from Direct Payment due to non-sufficient fund transactions or account closures.

We hope that you will take advantage of this new and convenient service. If you have any questions, please do not hesitate to contact us. We also encourage you to visit the Direct Payment tab at [www.electronicpayments.org](http://www.electronicpayments.org).

Sincerely,

Skyland Metropolitan District  
East River Regional Sanitation District